

Endazhi-Nitaawiging Board of Directors  
Meeting Minutes

Meeting type:  Regular  Special  Emergency

Date: January 3, 2023

Time: 5:00 PM (CST)

Location: Endazhi-Nitaawiging Charter School

**1. Call to Order & Welcome**

The meeting was called to order at 5:46PM by Board Chair Naomi Long.

**2. Roll Call**

Board Member Attendance:

Naomi Long	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Alexandra Johnson	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Elizabeth White	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Frances Miller	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Alex Kmett	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Donovan May	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Hieu Nguyen	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Rochelle Johnson	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Jeffrey LaGou	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent		

Zoom Public Space: Alex Kmett (Otter Creek Event Center at Black Bear Casino in Cloquet, MN)

Other Attendees:

In person: Joseph Ching, Rochelle Johnson

Zoom: Elizabeth Strong, Sylvia Fred, Erin Anderson,

**3. Mission/Vision**

**4. Approval of Minutes** – December 6, 2022 Board Meeting

Motion: Elizabeth White

Second: Hieu Nguyen

*For: 5                      Against: 0*

*Comments: Clarify call to order time, Item 9 doesn't need a second for rescinded motion*

**5. Additions/Corrections to Agenda**

**6. Approval of Agenda** – January 3, 2023

Motion: Alexandra Johnson

Second: Hieu Nguyen

*For: 5                      Against: 0*

1. Opening Prayer & Song
2. Call to Order & Welcome
3. Roll Call
4. Mission and Vision
5. Review/Approval of December 6, 2022 Meeting Minutes
6. Approval of Agenda – January 3, 2023
7. Old Business
  - a. Review and Discuss Employee Handbook
  - b. Discuss Board Member Vacancy
8. New Business
  - a. Vote to approve the hire of Michael Needham as Elementary Education Teacher

- b. Vote to approve the hire of Brenda Councillor as Elementary Education Assistant Teacher
  - c. Vote to approve E-Learning Policy
  - d. Vote to approve Paraprofessional Job Description
  - e. Vote to approve Curriculum Developer Job Description
  - f. Vote to approve Revised 2022-2023 Academic Calendar
9. Reports
- a. Interim Head of School: School Updates
  - b. Executive Director: Endazhi-Nitaawiging Development Updates
  - c. Director of Operations: Updates

10. Open Discussion

11. Adjournment

*\*Comments: Change date from December 15 to December 6, 2022. Naomi Long will send out Agenda and attachments moving forward.*

7. Old Business:

- a. Review and Discuss Employee Handbook: 1<sup>st</sup> reading tabled until all documents are received by EN Board of Directors, to be discussed at the next EN Board meeting.
- b. Discuss Board Member Vacancy: Introduction of Rochelle Johnson by Elizabeth Strong and Sylvia Fred. Rochelle addresses the Board.  
Motion to approve Rochelle Johnson as a new EN Board member by Hieu Nguyen,  
Second: Alexandra Johnson  
*For: 5                  Against: 0*

**8. Vote to approve the hire of Michael Needham as Elementary Education Teacher**

Motion: Rochelle Johnson

Second: Alexandra Johnson

*For: 6                  Against: 0*

**9. Vote to approve the hire of Brenda Councillor as Elementary Education Assistant Teacher**

Motion: Rochelle Johnson

Second:

*For: 6                  Against: 0*

**10. Vote to approve E-Learning Policy**

Motion: Rochelle Johnson

Second: Elizabeth White

*For: 6                  Against: 0*

*\*Comments: Grammatical changes under requirements section*

**11. Vote to approve Paraprofessional Job Description**

Motion: Hieu Nguyen

Second: Alexandra Johnson

*For: 6                  Against: 0*

*\*Comments: Revision under Required: add highly qualified*

**12. Vote to approve Curriculum Developer Job Description**

Motion: Hieu Nguyen

Second: Alexandra Johnson

*For: 6                  Against: 0*

**13. Vote to approve Revised 2022-2023 Academic Calendar**

Motion: Hieu Nguyen

Second: Alexandra Johnson

*For:*                      *Against:*

*\*Comments: Suggestion by RJ for Administration to talk to Authorizer and State Commissioner about forgiveness for days due to unforeseen circumstances.*

Motion to rescind motion made by Hieu Nguyen until next meeting TBD, second by Alexandra Johnson

**14. Reports**

- a. Interim Head of School: School Updates – Restructuring and rebuilding of staff and classrooms. Professional development for behavior management. New Kindergarten teacher. Combined 1-2 grade classes. Split level between grades 3-5. Breaking out into specials started today. Additional support staff helping teachers with daily planning. Enrollment around 57. Assessment development for fluency. Still need to do teacher evaluations. Red Lake BGC is allowing EN to utilize space for recess.
- b. Executive Director: Endazhi-Nitaawiging Development Updates – Building update: would like to plan a tour for staff. Kade Ferris is working on signs for the school and a walking path. Need building cameras, working on this. Invite to all to attend weekly meeting (Thursday) with building management team. Behavior Management Training.
- c. Director of Operations Updates – EN enrolled with MN Charter School Association. School Board Training January 13-14 in Minneapolis, let Sylvia know if interested in attending. Moving away from CLA.

**15. Open Discussion**

**16. Adjournment**

Motion: Rochelle Johnson

Second: Hieu Nguyen

*For: 6                      Against: 0*

Meeting adjourned @ 7:51pm.

Minutes submitted by Elizabeth White, January 3, 2023.